



Homestay Application for IEC@DVC Students

(\$400 Placement Fee Required – See Page 6 for Payment Information)

Please answer ALL questions completely, providing as much detail as possible

Family Name (Surname) _____ First Name (Given name) _____

Applicant's Complete Address: _____ Male: Female:

Student Email (Required): _____

Agent Email (If applicable): _____

Student Telephone: _____

Student Birthday (Required): _____ / _____ / _____
Month Day Year

What is your native language? _____ Other languages? _____

What is your English speaking level? Very High High Medium Low Very Low

When will you begin classes at IEC@DVC? _____

You are allowed to move in the homestay 1-4 days before the first day of orientation at school.

What is the date you plan to move in to the homestay? _____

STUDENTS ARE EXPECTED TO LIVE IN THEIR HOMESTAY FOR AT LEAST A MINIMUM OF 2 MONTHS
(You may also stay longer than 2 months if you like.) How long are you planning to live in a homestay?
 2 months 3 - 6 months 6 - 12 months Longer than 1 year

Why do you wish to live with a host family? Please explain: _____

REQUIRED – List eight (8) hobbies, interests, and/or sports you enjoy:

- 1) _____ 2) _____ 3) _____ 4) _____
- 5) _____ 6) _____ 7) _____ 8) _____

REQUIRED – PLEASE ANSWER HONESTLY: DO YOU SMOKE? Yes No

Have you been diagnosed with any medical allergies? No Pets Food **Specify:** _____

Are there any foods that you do not eat? No Yes, please specify: _____

Please describe the members of your personal family. Select all boxes that apply to your family:

- Mother – Occupation: _____ Father – Occupation: _____
- Sister(s) - Age(s): _____ Brothers(s) - Age(s): _____ Pet(s): _____

What is your educational goal in the U.S.? (You may select more than one option)

ESL Program only College: **Major:** _____ **Degree type:** AA/AS BA/BS MA/MS

Have you ever visited the U.S. before? No Yes, where: _____

How long do you plan to stay in the U.S.? _____ Do you plan to buy a car? No Yes

Please describe any current medical conditions, including any physical limitations or other special considerations that your host family should know about. Also list any prescription medications that you are currently taking:

Arrival Information, if known: Airlines: _____ Flight Number: _____

Date of arrival: _____ Time: _____ Airport: _____

How will you get from the airport to your homestay? Friend/Relative Shuttle Bus Service Public Transit
 Diablo Valley Homestay - Airport to Homestay Personal Driver Service Other: _____

Final Steps - Before submitting the application, make sure that you have done the following:

1. Answered every question on this application, including listing 8 hobbies/interests. (*Submitting an incomplete application will cause a delay in processing*)
 2. Read the Host Family and Location Disclaimer (Page 2)
 3. Read and signed the Housing Policy for Homestay Students (Pages 3 & 4)
 4. Read and signed the Homestay Liability Release, if younger than 18 years old (Page 5)
 5. Read and completed the Payment and Mailing Information form (Page 6)
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Signature Required

I verify that the information on this application is true and correct to the best of my knowledge, and I acknowledge that I have read and understood the terms and conditions for applying for a homestay placement, and for living in a homestay.

Student Signature

Date

Parent Signature

(If applicant is under 18 years of age)

Date

Host Family and Location Disclaimer (IMPORTANT: Please read all information below.)

Students who are placed in a homestay are responsible for directly paying their host family **\$875.00** per month. The cost of living with a host family includes housing, two meals per day (breakfast and dinner) Monday - Friday (host provides three meals per day on weekends), and all utilities (except telephone use). **Students are responsible for buying their own lunch, Monday – Friday.** Students are not guaranteed placement with any specific type of family (race, marital status, families with children, etc.), as all of the families in our program have been pre-screened and have met the qualifications of being a host family. Your placement will be based upon a number of different criteria including the families' availability at the time you arrive, the type of student they are looking to house, and the information you have completed in your housing application. Students are expected to live in their homestay for at least a minimum of 2 months.

We make no guarantee to students that they will be placed within walking distance to the school, as public transportation is readily available in all the surrounding cities, and most students use public transportation or bicycles to get to and from school. Our homestays are located in various cities surrounding the school area, and students are responsible for their own transportation. Your host family will familiarize you with the local bus system. If you decide that you must live within walking distance to school, then we can provide you with information about apartments in the area; however, you are responsible for researching and securing your own apartment.

We do guarantee that you will be placed with a family that wants to be a host family to an international student, and can provide you with good exposure to the American way of life. **All students placed with host families must agree to the terms of the Housing Policy. A copy of the Housing Policy must be signed and returned with the Homestay Application, along with a \$400 non-refundable placement fee. Your placement with a host family will be secured when all three required items have been received.** You will be sent information about your host family after a placement has been confirmed.

Indemnification: Student fully indemnifies Diablo Valley Homestay LLC and its agents and employees from any claim arising from Student's conduct. Student understands that hosts are not employees or agents of Diablo Valley Homestay LLC, and student assumes all risk associated with injury or loss arising from the living in the homestay, including behavior of hosts. Student releases Diablo Valley Homestay LLC of any liability for any claim of injury, death, property damage or other loss. Student will not institute a claim against Diablo Valley Homestay LLC and will release and hold Diablo Valley Homestay LLC forever harmless for any and all claims arising from living in the homestay, including the behavior of hosts.

Limitation of Liability: In no event shall Diablo Valley Homestay LLC have any liability to the student for any indirect, special, incidental or consequential damages, however caused, and under any theory of liability, whether or not Diablo Valley Homestay LLC had prior knowledge of the possibility of such damages. Further, Diablo Valley Homestay LLC shall not be named as a party, called as a witness, or served discovery requests in any dispute between student and host regarding the financial dealings between student and hosts.

Mediation/Arbitration: In the event any dispute arises with respect to the services provided by Diablo Valley Homestay LLC, and such dispute cannot be settled through direct discussions, then Diablo Valley Homestay LLC and Student agree to first endeavor to settle the dispute by mediation administered by the American Arbitration Association under its Commercial Mediation Rules, before resorting to any other means of dispute resolution. Following at least one such mediation session, any unresolved dispute shall be settled by binding arbitration administered by the American Arbitration Association in accordance with its Commercial Rules, and the judgment upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. Further, in the event of any such arbitration, the prevailing party shall be entitled to costs and attorney's fees.

Email: info@diablovalleyhomestay.com Phone: 1-925-876-0080 Fax: 1-925-274-1008 www.diablovalleyhomestay.com

Housing Policy for Homestay Students

Students placed in a homestay location, by Diablo Valley Homestay LLC (DVH), must comply with the following rules while living in the homestay.

Rent

1. Rent is \$875 per month, and the first two months (\$1750) must be prepaid directly to the host family on the first day you move into your homestay. It is your responsibility to offer the money to the host family – do not wait for the family to ask you for the money. Please pay your family on the first day you move in to the homestay. Your future rent payments will be due on the **same** day each month. Example: If you move in on August 28, you must pay the family for your first two months in the homestay (\$1750) on that day. All future rent payments will be due on the 28th day of the following months (Example: October 28, November 28, December 28, etc.).
2. Please make sure to pay your rent on time every month. It is your responsibility to give your host family a payment each month, without the family having to ask you for the payment. Students who are late or do not pay their rent may be asked to leave their homestay. *DVH will not place the student in another homestay if the student is asked to leave their initial homestay for late or non-payment of rent.*
3. The cost of living with a host family includes housing, all utilities (except telephone use, as students must have their own cell phone), and two meals per day (breakfast and dinner) Monday – Friday. The host will also provide three meals (breakfast, lunch, and dinner) on weekends. Students must prepare their own breakfast everyday; although the host family will provide the breakfast food. Students must prepare their own lunch on Saturday and Sunday; although the host family will provide the lunch food. **Students are responsible for buying their own lunch, Monday – Friday.**

Moving Out of a Homestay

1. When a student wishes to end the living arrangement with their host family, written notice must be given to the host family. The notice must be received at least 30 days before the end of the set payment period. Example: If a student wishes to move into an apartment on December 1, then they must tell the family on or before November 1 that they intend to move out in 30 days.
2. If the student chooses to move out of their homestay early and does not provide the host family with written notice 30 days prior to the end of the set payment period, the student may risk losing some or all of their \$300 security deposit, if the funds are needed to pay any rent left owing.
3. If the host family is able to fill the vacancy with another homestay placement (or other acceptable placement as determined by the family), and therefore the vacancy is filled before the end of the 30 day notice period, the departing student must pay the host family only for the vacancy dates until the new student moves in. (Per day amounts to be determined by the DVH Housing Director based on the number of days vacant within the 30 day notice period, divided by \$875.)
4. **Your \$400.00 placement fee is good only for your original homestay placement.** If you would like another homestay placement, you will be required to pay an additional placement fee, unless you are leaving the original homestay due to any of the valid reasons stated below. Valid reasons for removing a student from the original homestay and placing them in a new homestay are:
 - a. There is a real or implied threat of harm towards the student.
 - b. The host family alters the terms of the original homestay agreement (Example: A family stops providing meals for their student, or increases the rent.)
 - c. The host family is unable to continue hosting the student due to personal reasons, not caused by the student.
5. Any dispute between the student and host family should be brought immediately to the attention of the DVH Housing Director for resolution.
6. In the event that DVH must remove a student from a homestay due to disciplinary or behavioral problems (including breaking house rules, theft of property, continuing conflicts or verbal abuse toward a family member, physical abuse to any persons or property, etc.), the student will be taken to a nearby hotel in the area and will be responsible for all charges incurred at the hotel until they find an independent living arrangement. DVH will not place the student in another homestay. Additionally, the student will not receive any refund of rent that has been paid for the remainder of the month.

Security Deposit

1. All students are required to give a monetary deposit, in the amount of \$300, at the time of move-in, in order to cover the cost of any unpaid bills or damages done to the property by the student while they are living in the home. This \$300 payment **is in addition** to the \$1750 two-month rent payment that is made on the first day the student moves into the homestay. This separate payment is commonly referred to as a security deposit.
2. Students may also be held responsible for any damage caused by visitors (friends and family) that they have invited into the home. Funds from the security deposit can be used for damage caused by other persons visiting the home at the request of the student. If any funds are used to repair damages while the student is still living in the home, then the student will need to replenish the security deposit amount to the original total of \$300. Example: If a family uses \$30 from the original security deposit to make a repair, then the current security deposit would be \$270, and therefore the student would need to add another \$30 to the security deposit in order for the original amount of \$300 to be restored.
3. After a student moves out, the host family has three (3) weeks to either return your deposit, or give you a written statement of why all or part of the money is being kept. If any funds are used for unpaid bills, cleaning or repairs, the family will provide the student with receipts showing the cost of services or repairs performed.
4. It is important to know that the security deposit may be used to pay any rent left owing after moving out, repairs of damages beyond normal use, and/or cleaning. Students are expected to leave their rooms in the condition as when they moved in, except for normal wear and tear. (Deposits cannot be used by the host family to cover normal "wear and tear", or damage that existed when the student moved in.)
5. Students are advised to do the following actions to protect their deposit
 - a. Upon moving in, inspect their bedroom for any existing damages (carpet stains, lighting, closets, etc.)
 - b. Document any damages upon moving in and let the host family know immediately that they exist. This will show the host family that the damages were pre-existing and not caused by the student.
 - c. Tell the host family about anything that needs repair from normal use, such as replacing a light bulb that has burned out.
 - d. Several days prior to moving out, the student should thoroughly clean their bedroom and show it to the host family. This will allow the host family to inspect the room and let the student know if there is anything further that needs to be done.
 - e. An initial inspection of the student's living area by the host family will give the student a chance to repair any damages before the final inspection, which will take place on the actual date the student moves out.
6. Students are advised to leave a phone number and forwarding address with the host family when moving out. This will allow the family to contact the student to arrange the return of the security deposit. If the student does not leave a new phone number and address with the host family, the family will not be at fault if they are unable to find the student to return the deposit within the three (3) week period, as required by law. It will then become the student's responsibility to contact the family to arrange getting their security deposit back.

I have read the above Housing Policy for Homestay Students and I understand and agree to the terms of the policy.

Student Signature

Date

Parent Signature

(If applicant is under 18 years of age)

Date

Please Print Student's Name

Please Print Parent's Name

Contact Information

Diablo Valley Homestay • 2151 Salvio Street, Suite 210 • Concord, CA 94520

Phone: 1-925-876-0080 • Fax: 1-925-274-1008

Email: info@diablovalleyhomestay.com • Website: www.diablovalleyhomestay.com



Homestay Liability Release for Students Under Age 18

The following liability release is for students under the age of eighteen (18) who request to be placed in a homestay by Diablo Valley Homestay LLC (DVH). The student and their parent(s) must sign this form prior to the student being placed in a homestay.

Parent/Legal Guardian

"I/We request to have our child, _____, placed in a homestay by DVH. I/We acknowledge that our child is under the age of eighteen (legal adult status in the United States), and that we - *not the host family, nor DVH* – will be held responsible for our child’s actions while he/she lives in the United States. I/We agree to pay the full amount for any and all damages in the homestay for which our child is responsible, regardless of whether the damages were accidental. I/We agree to hold harmless and release all liabilities of DVH, and the host family chosen to host our child, including all claims against DVH and the host family for any injury, loss, damage, accident, delay or expense resulting from participation in the homestay program. I/We hereby acknowledge, accept, and agree to the above named terms and conditions."

Parent/Legal Guardian Signature

Parent/Legal Guardian Signature

Print Parent/Legal Guardian Name

Print Parent/Legal Guardian Name

Date

Date

Student

"I, _____ agree to live in the chosen homestay at my own risk and liability. I also agree to hold harmless and release all liabilities of DVH and the chosen host family, including all claims against DVH and the host family for any injury, loss, damage, accident, delay or expense resulting from participation in the homestay program. I hereby acknowledge, accept and agree to the above named terms and conditions"

Student Signature

Date

Print Student Name



Payment and Mailing Information

A \$400.00 non-refundable homestay placement fee must be received along with the fully completed Homestay Application and signed Housing Policy. Applications are not processed until full payment has been received. Please make sure that every question on the Homestay Application has been completed, before sending. Submitting an incomplete application will cause a delay in processing. **(If the student is younger than 18 years old, the Homestay Liability Release form must also be returned.)**

If paying by credit card, you can email the completed application to: info@diablovalleyhomestay.com

If paying by check or money order, you must mail the completed application to:

**Diablo Valley Homestay
2151 Salvio Street, Suite 210
Concord, CA 94520
Attn: Fia Parker**

Methods of payment accepted

- Check or money order** (*Payable to: Fia Parker*) **Cash** (*Only if student is already in the U.S.*)
- Western Union Wire Transfer** - www.westernunion.com (*Payable to: Fia Parker*) After completing the transaction, send an email to info@diablovalleyhomestay.com and include the following required information from the transaction:
1. 10 digit money transfer control number (MTCN)
 2. FIRST and LAST name of the person who made the transaction

- Credit Card** (*5% processing fee will be added to all credit card transactions*)

Check box for type of credit card used: MasterCard Visa

Print name (as shown on card): _____

Credit card number: _____ - _____ - _____ - _____

Expiration date: ____/____ 3 digit security code/CVV on back of card: ____

Month Year

Late Fee: An additional \$50 late fee will be added to any applicant submitting a late application (within 7 days of arrival); or needing a "rush" homestay placement within 7 days of submitting his/her application.

I authorize Diablo Valley Homestay to charge the \$400 homestay placement fee and the 5% processing fee to my credit card. If housing is needed within 7 days of submitting the homestay application, I authorize Diablo Valley Homestay to charge an additional \$50 late fee. **I understand that all charges are non-refundable.**

Student Signature

Cardholder Signature (If other than student)

Please Print Student's Name

Please Print Cardholder's Name

Date

Date